

Belgium

Postcode

Postcode type and position

4 digits to the left of the locality name.

Coding method

4 0 0 0

→ delivery office
→ post office
→ sorting sector



Address format

Recommendations

- typewriter-style characters are recommended: Courier, Courier New, Brougham, Geneva, Foxprint, Monospaced, Pica, etc., or any other font with the same geometrical characteristics;
- the font size should be between 8 and 14 points;
- the characters should be between 2.5 and 4.5 mm high;
- the pitch should be between 6 and 12 characters per inch;
- the minimum space between characters should be 0.3 mm;
- each line of the address may contain at most 32 characters or spaces;
- abbreviations should be used when the line contains more than 32 characters (see list below).

Examples

Standard address:

Les Marchands de Venise SA
A l'attention de M. Montaigu
LOCAL 480, 4ème étage
ZONING INDUSTRIEL
Avenue W. SHAKESPEARE, 53
4000 LIEGE
BELGIUM

company name
addressee name
apartment, premises or floor
tower, building, apart. block or industrial zone
thoroughfare type, name and number
postcode + locality

Post office box address:

Les Marchands de Bruxelles SA
A l'attention de M. Bernard
Boîte postale 10 Bruxelles 1
1000 BRUSSELS
BELGIUM

company name
name of addressee
P.O. Box + n° + n° of post office concerned
postcode + locality

Contact

LA POSTE
U.O. Transport et de Distribution
Centre Monnaie
1000 BRUSSELS
BELGIUM

Tel: (+32 2) 226 26 15
Fax: (+32 2) 226 21 38

Authorized abbreviations

Place names in French

Avenue
Boulevard
Centre
Place
Résidence
Route
Square
Zone industrielle

Av.
Bd
Ctre
Pl.
Rés.
Rte
Sq.
Z.I.

Place names in Dutch

straat
laan
plein
steenweg
industriezone
gebouw
square

str.
ln.
pl.
stwg.
I.Z.
geb.
sq.

Place names in German

Strasse
Allee
Platz
Gewerbegebiet
Residenz
Chaussee

Str.
All.
Pl.
GG.
Res.
Chee.

Website

www.post.be