

Canada

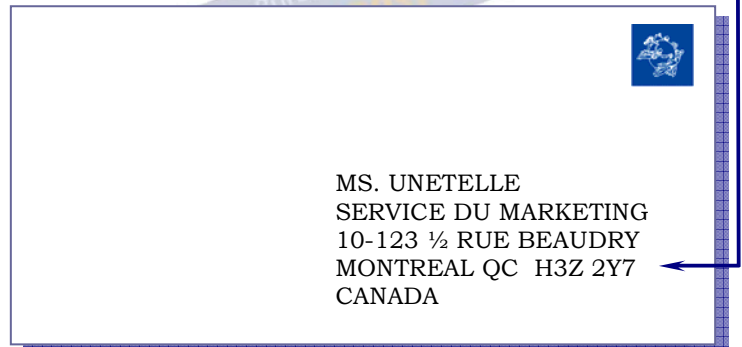
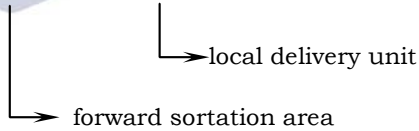
Postcode

Postcode type and position

6 alphanumeric characters (ANA NAN) to the right of the province, with a space between the 3rd and 4th characters.

Coding method

H 3 Z 2 Y 7



Address format

General guidelines:

- The address should preferably be written in capital letters.
- Punctuation should not be used unless it is part of a proper name (e.g. ST. JOHN'S); accents are not regarded as punctuation; the # symbol and the abbreviation No are to be avoided.
- Postal codes must be printed in upper case with the first three characters separated from the last three by one space.
- The municipality name, province or territory code and postcode appear on the same line.
- Only non-proportional fonts should be used.
- Lines should contain no more than 40 characters, including spaces.
- No characters are to be underlined.
- The height of characters should be between 2 mm and 5 mm (10 to 12 points).
- Space between address lines must be at least 0.5 mm but there must be no more than one blank line.

Canada (cont.)

Examples

Private address:
JOHN JONES
MARKETING DEPT
10-123 ½ MAIN STREET NW
MONTREAL QC H3Z 2Y7
CANADA

*10 is the unit number (e.g. apartment)
QC is the province abbreviation*

PO Box address:
JOHN JONES
1425 JAMES ST
PO BOX 4001 STN A
VICTORIA BC V8X 3X4
CANADA

*additional information
PO BOX + box No. + postal installation name*

Rural route address:
CLAUDE M UNTEL
2364 7TH CONCESSION
SITE 6 COMP 10
RR 8 MSC MILLARVILLE
MILLARVILLE AB T0L 1K0
CANADA

*the home address may be added above the rural route
site, compartment, lot/concession number
RR + route no. + name of postal installation*

General delivery (poste restante):
Mr UNTEL
GD STN A
CALGARY AB T0H 1A0
CANADA

*GD (general delivery) + name of postal
installation*

Information

The *Canadian Addressing Guide* shows the most technologically efficient formats for addressing. It can be downloaded from the Web at the following address:
http://www.canadapost.ca/offerings/address_management/can/addressing_guide-e.asp.

The *Canadian Postal Standards* set out the technical standards required by the Canada Post computerized mail processing systems.

Province symbols

Alberta	AB	Nova Scotia	NS
British Columbia	BC	Nunavut	NU
Manitoba	MB	Ontario	ON
New Brunswick	NB	Prince Edward Island	PE
Newfoundland and Labrador	NL	Quebec	QC
Northwest Territories	NT	Saskatchewan	SK
		Yukon	YT

Contact

Canada Post
ADDRESS MANAGEMENT
2701 RIVERSIDE DRIVE SUITE B-216
OTTAWA ON K1A 0B1
CANADA

Tel: (+1 800) 363 3459
Fax: (+1 613) 734 6208
E-mail: address.management@canadapost.ca

Websites

In French:
<http://www.postescanada.ca/personal/tools/pg/manual/b03-f.asp>
In English:
<http://www.canadapost.ca/personal/tools/pg/manual/b03-e.asp>